

**CIPMA-HR
CHANNEL ISLANDS CHAPTER**

MISSION STATEMENT

The mission of CIPMA-HR is to optimize organizational and individual performance in the public service by providing human resource leadership, professional development, information, and services.

The Channel Islands Public Management Association – Human Resources (CIPMA-HR) is the local chapter that covers the Tri-County area: San Luis Obispo, Ventura, and Santa Barbara Counties.

OBJECTIVES

The objectives for the Channel Islands Chapter are:

- To provide an opportunity to HR professionals to meet and discuss current issues and to provide education and development on such issues.
- To be a part of the International Public Management Association for Human Resources, assuming their guidelines and representing agencies in our area.
- To network with other public agencies, sharing new ideas and serving as a resource for those in our area with like challenges.

**BOARD MEETING MINUTES
June 11, 2008 - NOON**

Attending: Elena Keenan, Shelly Howell, Lynn Hutton, Patty Booker, Tracey Pirie, Christie Lanning, Kelly Shirk, Dee Emami, Monique Nowlin, Armand Paez, Nancy Rasmussen and Donna Smith.

Welcome – Elena Keenan welcomed us to the last board meeting of the 07-08 year. Congratulations to the new 08-09 year board members. We would like to thank the out going members for their service and the on-going members for their continued willingness to serve.

Accomplishments – Elena spoke on some of this year's accomplishments. They are:

- Our membership has grown to 54 members this year. Armand and Monique have done a wonderful job!
- We have had 6 successful luncheon meetings this past year. The membership has enjoyed the topics and the opportunity to network. Our appreciation to Tracey for working so hard.
- We have a substantial treasury and perhaps it's time to look into hosting a half-day training session.

- The finishing touches on the newsletter is in the works. The next issue will be out by the end of the week. The newsletter should go out quarterly. Thanks to Patty for a great job!
- We have had wonderful officers this year. Thanks to all.

Goals – What can we do to best serve the membership? Some ideas were:

- Plan a full or half day training session. Kelly mentioned that lots of topics could use more than one hour to discuss and that we could benefit from the full or half day training sessions. Tracey mentioned that the July and September meetings were already planned and she is working on securing a speaker for the November meeting. If we want to plan the half or full day training we should decide soon.
- Elena suggested having a strategic planning meeting.
- Is the current meeting location still working for our members?
- Perhaps video conferencing is an idea to look into.

IMPA_HR Leadership Conference – The conference will be held on July 25 – 27, 2008 in Arlington, VA. IPMA-HR will pay the registration and hotel. CIPMA-HR will pay for the airfare and incidentals. Dee Emami will be attending. Kelly made a motion to pay up to \$600.00 for Dee's airfare to travel to the conference. Tracey seconded it. The motion was approved.

Approval of Minutes – The minutes for April 16, 2008 Board Meeting and the May 14, 2008 Luncheon were read. Dee moved that we approve the minutes as read. Monique seconded the motion. The minutes were approved as read.

Treasurer's Report – The current balance in the checking account is \$9,646.87. Donna will look into the bank giving us a debit card to pay the luncheon bills in the future. Thank you Christie for all of your hard work!

Audit – Christie reported that Jenny is still working on the 2006-2007 audit. Kelly will ask Brigitte Tracy of the Ventura County Sheriff's Department to do the 07-08 year audit.

Budget Spending Items – Today's board meeting luncheon fees were \$193.43 and the May 14, 2008 luncheon fees were \$308.43.

Hospitality – Discussion was held regarding the configuration of the room and the possibility of a buffet lunch. Lynn will look into the possibilities with the hotel and confirm the remaining years meeting dates. There was also some discussion about asking people to pay in advance. Nothing was decided.

Membership – Thanks to Armand and Monique for their hard work. They reported that word of mouth worked the best in gaining our new members. They presented the latest version of the membership rosters. Lynn Hutton should be

on the paid list. Monique will check into it. The membership chairperson will continue to take charge of the name badges for the luncheon meetings.

Programs – Tracey has July and September planned. July will be “Pre-Employment Drug Testing” presented by Scott Tiedemann of Liebert Cassidy & Whitmore. September’s topic will be “Generational Issues”. Patty asked that the flyer be sent to her at least two weeks prior to the meeting so she can post it to the website. Patty will also post the future meeting dates and potential subject. This will also help membership when they direct potential members to the website. Thanks to Tracey!

Miscellaneous – Dee asked if a survey should be done. It was reported that the Vice-President did last year’s survey to help decide on the speakers. A new survey would be a good idea.

Next Meeting – Our next board meeting is Wednesday, August 13th. Future meetings are: October 8, 2008, December 10, 2008 and January 14, 2009. They will be held at Marie Callenders in the Garden Room from noon to 1:30.